

Consolidated Financial Statements

Year Ended December 31, 2017 and 2016



# Consolidated Financial Statements

# December 31, 2017 and 2016

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### Independent Auditors' Report

To the Board of Directors of **Community Catalyst Inc. and Subsidiary** Boston, Massachusetts

We have audited the accompanying consolidated financial statements of Community Catalyst Inc. and Subsidiary (nonprofit organizations), which comprise the consolidated statement of financial position as of December 31, 2017 and 2016, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

The prior year comparative information has been derived from the Community Catalyst, Inc. and Subsidiary's 2016 financial statements, which were audited by other auditors, whose report dated October 16, 2017, expressed an unqualified opinion on those statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the consolidated financial position of Community Catalyst Inc. and Subsidiary as of December 31, 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

DavisKelly LLC

Boston, Massachusetts June 6, 2018

## Consolidated Statement of Financial Position

## As of December 31, 2017

(with comparative totals as of December 31, 2016)

	 2017	 2016
Current assets		
Cash and cash equivalents	\$ 17,261,931	\$ 15,621,922
Certificates of deposit	957,374	700,745
Accounts receivable	262,800	631,641
Pledges receivable - current	4,440,868	5,452,734
Prepaid expenses	 195,103	 244,094
Total current assets	23,118,076	22,651,136
Pledges receivable - non current	759,490	2,599,762
Leasehold improvements and equipment	312,929	362,171
Deferred rent	120,798	107,226
Deposits	 8,095	 3,821
Total assets	\$ 24,319,388	\$ 25,724,116
Liabilities and Net Assets		
Liabilities:		
Accounts payable and accrued expenses	\$ 465,908	\$ 660,218
Accrued employee benefits	210,978	208,384
Grants payable - current	572,233	611,874
Deferred contract fees	 20,000	 107,322
Total current liabilities	1,269,119	1,587,798
Grants payable - non current	580,000	-
Deferred rent	 280,810	 249,387
Total liabilities	 2,129,929	1,837,185
Net assets:		
Unrestricted net assets	2,536,027	2,350,926
Temporarily restricted net assets	 19,653,432	 21,536,005
Total net assets	 22,189,459	23,886,931
Total liabilities and net assets	\$ 24,319,388	\$ 25,724,116

## Consolidated Statement of Activities

### For the Year Ended December 31, 2017

(with comparative totals for the year ended December 31, 2016)

	Unrestricted	Temporarily Unrestricted	Total 2017	Unrestricted	Temporarily Unrestricted	Total 2016
Revenues and other support:						
Contributions and grants	\$ 2,058,242	13,376,014 \$	15,434,256 \$	703,356 \$	13,825,585 \$	14,528,941
Service fees	376,038	-	376,038	374,039	-	374,039
Rent	330,955	-	330,955	326,992	-	326,992
Contributed services	100,000	-	100,000	100,000	-	100,000
Dividends and interest	106,333	-	106,333	78,944	-	78,944
Net assets released from restrictions	15,258,587	(15,258,587)		11,464,534	(11,464,534)	<u>-</u>
Total revenues and other support	18,230,155	(1,882,573)	16,347,582	13,047,865	2,361,051	15,408,916
Expenses:						
Program services	17,490,966	-	17,490,966	11,695,201	-	11,695,201
Management and general	290,201	=	290,201	620,883	-	620,883
Fundraising	263,887		263,887	611,222		611,222
Total expenses	18,045,054	-	18,045,054	12,927,306	-	12,927,306
Change in net assets	185,101	(1,882,573)	(1,697,472)	120,559	2,361,051	2,481,610
Net assets, beginning	2,350,926	21,536,005	23,886,931	2,230,367	19,174,954	21,405,321
Net assets, ending	\$ 2,536,027	19,653,432 \$	22,189,459 \$	2,350,926 \$	21,536,005 \$	23,886,931

## Consolidated Statement of Cash Flows

### For the Year Ended December 31, 2017

(with totals for the year ended December 31, 2016)

	2017			2016	
Cash flows from operating activities:					
Change in net assets	\$	(1,697,472)	\$	2,481,610	
Adjustments to reconcile change in net assets					
to net cash (used in) provided by operating activities:					
Depreciation		48,142		46,714	
Changes in:					
Accounts receivable		368,841		(394,524)	
Pledges receivable		2,852,138		5,070,394	
Prepaid expenses		48,991		(27,932)	
Deferred rent		17,851		28,817	
Deposits		(4,274)		-	
Accounts payable and accrued expenses		(194,310)		221,777	
Accrued employee benefits		2,594		7,756	
Grants payable		540,359		(1,169,342)	
Deferred contract fees		(87,322)	_	99,379	
Net cash provided by operating activities		1,895,538	_	6,364,649	
Cash flow from investing activities:					
Payment of rental deposits		-		815	
Purchase of leasehold improvements and equipment		-		(13,228)	
Disposal of leasehold improvements and equipment		1,100		-	
Purchase of certificates of deposit		(256,629)		(880,000)	
Proceeds from redemptions of certificates of deposit			_	876,461	
Net cash used in investing activities		(255,529)	_	(15,952)	
Net change in cash and cash equivalents		1,640,009		6,348,697	
Cash and cash equivalents, beginning	_	15,621,922	_	9,273,225	
Cash and cash equivalents, ending	\$	17,261,931	\$_	15,621,922	

## Consolidated Statement of Functional Expenses

## For the year ended December 31, 2017

(with comparative totals for the year ended December 31, 2016)

	_	Program Services	Management and General	•	Fundraising		Total 2017	. <u> </u>	Total 2016
Salaries and wages	\$	4,397,077	\$ 767,511	\$	257,706	\$	5,422,294	\$	5,248,507
Payroll taxes		344,449	57,669		20,083		422,201		395,080
Employee benefits		792,499	103,732		44,646		940,877		793,524
Program consulting		1,658,959	135,741		49,803		1,844,503		1,097,903
Professional fees		7,537	46,120		100,070		153,727		223,245
Temporary services		75,833	46,149		-		121,982		59,903
Contracted staffing		-	-		-		-		29,844
Subgrants		5,544,367	-		-		5,544,367		3,113,727
Meetings and events		248,183	25,812		6,517		280,512		234,620
Travel		329,612	30,892		8,476		368,980		447,428
Telecommunications		48,350	6,880		3,595		58,825		64,188
Occupancy		834,045	11,666		-		845,711		808,290
Printing and mailing		19,539	2,140		650		22,329		48,524
Supplies		34,216	13,470		1,094		48,780		48,466
Staff development		32,439	18,537		1,655		52,631		60,170
Advertising		1,594,685	1,733		-		1,596,418		621
Dues and subscriptions		30,359	5,563		397		36,319		33,261
Fees		32,234	14,959		3,626		50,819		40,513
Insurance		-	31,846		-		31,846		31,636
Equipment and maintenance		7,167	12,361		4,798		24,326		34,619
Depreciation		-	48,142		-		48,142		46,714
Administrative fees		78,070	51,395		-		129,465		66,523
Communication allocation		(20,577)	-		20,577		-		-
Development allocation		373,743	-		(373,743)		-		-
Facility allocation		(393,244)	393,244		-		-		-
Administrative allocation	_	1,421,424	(1,535,361)		113,937		-	_	
Total functional expenses	\$_	17,490,966	\$ 290,201	\$	263,887	\$_	18,045,054	\$	12,927,306

#### Notes to Financial Statements

December 31, 2017 and 2016

#### Note 1 - Organization

#### Community Catalyst

Community Catalyst, Inc. (the "Organization") is a national non-profit consumer advocacy organization founded in 1997 with the belief that affordable quality healthcare should be accessible to everyone. Community Catalyst works in partnership with national, state and local organizations, policymakers and philanthropic foundations to ensure consumer interests are represented wherever decisions about health and the health system are made: in communities, courtrooms, statehouses, and on Capitol Hill. The primary office is located in Boston, Massachusetts with other offices in New York, Washington DC, Georgia, Michigan, Missouri and Pennsylvania.

### Community Catalyst Action Fund

Community Catalyst Action Fund (the "Action Fund) was incorporated on May 12, 2011. The Action Fund was created as an organization described under IRS section 501 (c) (4) (social welfare organization) in order to assist with the implementation of the Affordable Care Act (ACA). The Action Fund provides support for state-based health advocacy to ensure health reform reflects consumer interests and concerns, especially those of low-income and vulnerable populations.

The by-laws of the Action Fund provide that its Board of Directors shall be appointed by the Board of Community Catalyst, Inc. In addition, the Action Fund has entered into a resource sharing agreement with Community Catalyst whereby Community Catalyst employees provide programmatic and support services, including accounting, fundraising, and other administrative services. It also reimburses Community Catalyst for shared office space and office equipment use.

Community Catalyst operates a variety of programs listed as follows:

The Center for Consumer Engagement in Health Innovation works directly with advocates to increase the skills and power they have to establish a permanent and effective voice for consumers, particularly those with complex health and social needs. Collaborating with health plans, hospitals and providers, the Center seeks to incorporate the consumer experience into the design of systems of care. The Center also works with state and federal policymakers to make systems more responsive to consumers by expanding best practices that have shown positive impact in communities and by bringing new policies to fruition that reduce inequities and improve health.

The Center also operates two projects, the **Consumer Advocacy Transformation** project and **Consumer Voices for Innovation**. The Consumer Advocacy for Transformation (CAT) project, a joint initiative of Community Catalyst and the Robert Wood Johnson Foundation.

#### Notes to Financial Statements

December 31, 2017 and 2016

#### Note 1 - Organization (continued)

The CAT project funds state-based or local consumer health advocacy projects to increase their capacity to advocate for policy and health system changes that will improve health outcomes, lower health care costs and preserve efforts to increase access to care, especially for populations with disproportionately poor health outcomes. The **Consumer Voices for Innovation** (CVI) program provides funding to state consumer health advocacy organizations to build consumer engagement in health system transformation. The goal is to elevate consumer voices to advocate for models of delivery reform that are personcentered, consumer led, and responsive to the needs of the community. All grantees organize in low-income communities, communities of color and/or among seniors and people with disabilities. CVI focuses on health care innovation in public programs, particularly Medicaid.

The Center also offers fee-based consulting services to help public programs, health plans, hospitals and health systems engage consumers in meaningful ways to achieve health system transformation, driving better health outcomes and better business results. Other Community Catalyst programs and projects include:

The **Dental Access Project** focuses on expanding access to oral healthcare by working with state advocates to promote innovative workforce solutions. The project aims to expand the successful deployment of dental therapists to provide care to rural and low-income populations without access to dental care.

**Hospital Accountability Project** (HAP) works to implement hospital practices that protect families from financial devastation due to medical debt, allow the uninsured and underinsured to seek and receive needed health care services, and regularly involve in health planning in the community. HAP also works nationally to promote public policies that set clear standards for hospitals community benefits and financial assistance.

Children's Health Initiative works to expand coverage and improve access of quality health care for children across the country. The project weaves together an innovative model for expanding children's public and private health care coverage through proactive policy development, information sharing and public outreach at both federal and state levels. The initiative also encompasses the New England Alliance for Children's Health, which is a regional partnership of hospitals, advocates, healthcare providers, business leaders, interfaith organizations, and consumers working together to improve children's health coverage and access in the six New England states.

#### Notes to Financial Statements

December 31, 2017 and 2016

#### Note 1 - Organization (continued)

**State Consumer Health Advocacy Program** (SCHAP) works in more than 40 states to build consumer leadership and a strong, organized consumer voice to shape health policy at the federal, state and local levels. Community Catalyst manages and provides (with assistance from national partners) comprehensive technical assistance to states involved in the SCHAP program, including policy, communications, evaluation and capacity-building support.

SCHAP consists of three main initiatives: Southern Health Partners Project, **Protect Our Care Campaign**, and the **Expanding Coverage Through Consumer Assistance** Program. Southern Health Partners, established in 2008, builds and strengthens the capacity of state-based consumer organizations that represent the needs and concerns of the uninsured, underinsured, and members of vulnerable populations. The Protect Our Care campaign began in 2016 in response to congressional efforts to repeal the Affordable Care Act and cut Medicaid. As part of a Protect Our Care coalition, Community Catalyst works with a wide array of national and state-based organizations to ensure the public understand the damage that repeal of the ACA and harmful changes to the Medicaid program would cause, and to protect both programs. The **Expanding Coverage through Consumer Assistance program (ECTCA)** is part of the Missouri Foundation of Health's Expanding Coverage Initiative, which is working to reduce the number of uninsured people in Missouri to less than 5 percent in five years.

Community Catalyst's St. Louis, MO office provides technical assistance to grantees, who are members of the Cover Missouri Coalition. Community Catalyst staff ensures that grantees are compliant with federal and state Certified Application Counselor trainings and certifications, manages a learning community for cross sharing of information, and provides guidance on policy, outreach and mobilization of consumers.

The **Health Justice Fund**, formerly the ACA Implementation Fund, is a collaborative funding effort between Community Catalyst and a network of national and state foundations and individual donors that supports local and state efforts to drive change in the fight for health care access, quality and equity.

In the Loop is a joint project with the National Health Law Program that supports enrollment assisters across the country through an online community. Members of the community communicate with other enrollment assisters across the country to share best practices, successes and lessons learned. They are able to ask questions and hear how other enrollment assisters have overcome similar challenges, share knowledge and exchange information.

#### Notes to Financial Statements

December 31, 2017 and 2016

#### Note 1 - Organization (continued)

#### Open Enrollment Outreach, Awareness and Education Initiative

Community Catalyst serves as the national coordinating organization for an effort to spread awareness about the fifth open enrollment period and special enrollment period. Through this project, we create plain-language consumer-facing materials advertising the open enrollment period and special enrollment period. Materials emphasize key messages around financial assistance, in-person help and the shortened open enrollment period. Materials are also tailored to target key populations who may be eligible for marketplace coverage including young adults, immigrant communities, persons of color and persons who identify as LGBTQ. Materials are in various languages including English, Spanish, Korean, Chinese, Vietnamese, Tongan and Marshallese.

The **Substance Use Disorders program** works to improve care for substance use disorders and further integrate them into the existing health care delivery system. At the state level, Community catalyst works with local advocates to improve coverage, access and treatment. Federal work centers on the implementation of the Affordable Care Act, parity for substance use disorders, and protecting funding for the safety-net and addiction programs.

Management Services provides management support to projects on their way to becoming independent nonprofit organizations. Community Catalyst provided services to MergerWatch in 2016 and 2017.

#### Note 2 - Summary of Significant Accounting Policies

#### **Principles of Consolidation**

The members of the Board of Directors of Community Catalyst appoint the members of the Board of Directors of the Action Fund (referred to as Community Catalyst's Subsidiary in these financial statements). Accordingly, these consolidated financial statements include the accounts of Community Catalyst, Inc. and Subsidiary. Intercompany accounts and transactions have been eliminated. Community Catalyst, Inc. and Subsidiary are referred to as "the Organizations" in these financial statements, unless otherwise indicated. In accordance with United States generally accepted accounting principles, consolidated statements were prepared and material inter-organization transactions and balances eliminated.

#### Notes to Financial Statements

December 31, 2017 and 2016

#### Note 2 - Summary of Significant Accounting Policies (continued)

#### Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

### Basis of Presentation

Financial statement presentation follows the requirements of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards, *Financial Statements of Not-for-Profit Organizations*. Under *Financial Statements of Not-for-Profit Organizations*, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

*Unrestricted Net Assets* - consist of assets, public support and program revenues, which are available and used for operations and programs. Contributions are considered available for unrestricted use unless specifically restricted by the donor.

Temporarily Restricted Net Assets - include funds with donor-imposed restrictions, which stipulate that the organization expend the assets as specified and are satisfied either by the passage of time or by actions of the organization. Resources of this nature originate from gifts, grants, bequests, contracts and investment income earned on restricted funds.

Permanently Restricted Net Assets - include resources, which have a permanent donor-imposed restriction, which stipulates that the assets are to be maintained permanently, but permit the organization to expend part or all of the income derived from the donated assets.

#### Cash and Cash Equivalents

The Organization considers as cash equivalents all highly liquid investments, which can be converted into known amounts of cash and have a maturity period of ninety days or less at the time of purchase. Cash balances are fully insured by the Federal Depositors' Insurance Corporation (FDIC) and the Massachusetts Depositors' Insurance Fund. The Fund extends coverage above and beyond FDIC limits to depositors at member banks.

#### Notes to Financial Statements

December 31, 2017 and 2016

#### Note 2 - Summary of Significant Accounting Policies (continued)

#### Certificates of Deposit

Certificates of deposit having maturities of greater than 90 days are separately reported. The carrying amounts of certificates of deposit approximates fair vale due to the short term nature of the items.

#### Pledges Receivable

Pledges receivable, less an allowance for uncollectible amounts, are recorded as receivables in the year made unless the pledge is dependent upon the occurrence of a specified future and uncertain event to bind the promisor. Conditional pledges are recognized when the conditions upon which they depend are substantially met or when the possibility that the condition will not be met is remote. Pledges with terms in excess of one year are discounted to present value.

### Revenue Recognition

The Organization reports gifts of land, building, and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support.

#### Contributed Goods and Services

The Organization records various types of in kind support including contributed professional services, advertising and materials. Contributed professional services are recognized if the services received (a) create or enhance long-lived assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donations. Contributions of tangible assets are recognized at fair market value when received. Additionally, the Organization receives a significant amount of skilled, contributed time, which does not meet the two recognition criteria as described above. Accordingly, the value of this contributed time has not been determined and is not reflected in the accompanying financial statements.

#### Functional Allocation of Expenses

The Organizations allocate their expenses on a functional basis among its various programs and support services. Expenses that can be identified with a specific program and/ or support service are allocated directly according to its natural expenditure classification.

#### Notes to Financial Statements

December 31, 2017 and 2016

#### Note 2 - Summary of Significant Accounting Policies (continued)

### Leasehold Improvements and Equipment

Leasehold improvements and equipment is recorded at cost, if purchased, or if donated, at their estimated fair market value at the date of receipt. All acquisitions of equipment in excess of \$5,000 and all expenditures for repairs, maintenance, and betterments that materially prolong the useful lives of assets are capitalized. The cost of maintenance, repairs, and minor renewals are expensed as incurred. Depreciation is computed using the straight-line method over the estimated useful lives of the related assets, 3-5 years.

#### **Income Tax Status**

Community Catalyst, Inc. is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. The Community Catalyst Action Fund, Inc. operates as a social welfare organization described in Internal Revenue Code Section 501(c)(4) and is exempt from Federal income taxes. The Organizations are also exempt from Massachusetts state taxes under Massachusetts General Law Chapter 180. In addition, the Internal Revenue Service has determined the Organizations are not a "private foundations" within the meaning of Section 509(a) of the Internal Revenue Code; accordingly, donors of money and/or property are entitled to the maximum charitable contribution deduction allowed by law.

#### **Contributions**

Contributions are recognized as revenue when they are received or unconditionally pledged. The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, temporarily restricted assets are reclassified to unrestricted net assets.

#### Use of Estimates and Assumptions

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the Organization's management to make estimates and assumptions. These affect the reported amounts of assets and liabilities, and disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and assumptions.

#### Notes to Financial Statements

December 31, 2017 and 2016

#### Note 2 - Summary of Significant Accounting Policies (continued)

#### Pledges Receivable

Pledges receivable, less an allowance for uncollectible amounts, are recorded as receivables in the year made unless the pledge is dependent upon the occurrence of a specified future and uncertain event to bind the promisor. Conditional pledges are recognized when the conditions upon which they depend are substantially met or when the possibility that the condition will not be met is remote. Pledges with terms in excess of one year are discounted to present value. Promises to give with expected payment dates that extend beyond one year are discounted to their present value. Management believes that all pledges receivable are collectible, and therefore, no allowance for doubtful pledges has been established. If pledges are determined to be uncollectible in subsequent periods, they will be charged to activities at that time.

### Reclassifications

Certain amounts from 2016 have been reclassified on these financial statements in order to conform to 2017 presentation.

### Restricted and Unrestricted Revenue and Support

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized.

All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is satisfied), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions. However, if a restriction is fulfilled in the same time period in which the contribution is received, the Organization reports that support as unrestricted.

#### Notes to Financial Statements

#### December 31, 2017 and 2016

#### Note 3- Leasehold Improvements and Equipment

At December 31, 2017 and 2016 leasehold improvements and equipment consisted of the following:

	2017	2016
Leasehold improvements	\$ 465,809	\$ 466,907
Furniture and equipment	-	115,312
Subtotal	465,809	582,219
Less: accumulated depreciation	(152,880)	(220,048)
Leaseholds and equipment, net	\$ 778,738	\$ 944,390

Depreciation expenses for the years ended December 31, 2017 and 2016 was \$48,142 and \$46,418 respectively.

#### Note 4 - Significant Concentrations of Risk

For the years 2017 and 2016, Community Catalyst received 92.7% and 94.1% of total revenue and support from contributions and grants. For the years 2017 and 2016, the Action Fund received 99.5% and 94.6% of total revenue and support from contributions and grants.

#### Note 5 – Retirement Plan

The Organizations sponsors a Simple IRA defined contribution retirement plan (the "Plan") covering substantially all of its employees who meet certain eligibility requirements. During the years ended December 31, 2017 and 2016, the Organization made contributions to the plan in the amount of \$233,422 and \$227,467, respectively.

#### Note 6 - Contributed Goods and Services

The Organization receives donated rent with an estimated fair value of \$9,956 and \$9,477 for the years ended 2017 and 2016, respectively. The Organization received donated supplies valued at \$9,496 and \$3,200 for a special event for the years ended 2017 and 2016, respectively.

Total contributed goods and services totaled \$19,452 and \$12,677 for the years 2017 and 2016, respectively. These amounts are reflected in the respective line items in the statements of functional expenses and statements of activities.

Additionally, for the years ended December 31, 2017 and 2016, Community Catalyst recorded contributed services of \$100,000 for the services provided by the President of the Board of Directors.

#### Notes to Financial Statements

#### December 31, 2017 and 2016

#### Note 7 - Temporarily Restricted Net Assets

At December 31, 2017 and 2016, the Organization had temporarily restricted net assets of \$19,653,432 and \$21,536,005, respectively which are restricted as to a specific purpose, program and time period as identified below.

			2017			2016	
	-	Community Catalyst	 Action Fund	 Total	 Community Catalyst	 Action Fund	 Total
The Center Children Health Alliance	\$	7,741,168 976,291	\$ -	\$ 7,741,168 976,291	\$ 10,512,500 1,315,000	\$ -	\$ 10,512,500 1,315,000
Hopital Accountability Project	t	41,571	-	41,571	260,590	-	260,590
State Consumer Advocacy		7,170,386	1,241,897	8,412,283	6,186,895	2,002,104	8,188,999
Dental Access Project		535,202	-	535,202	207,810	-	207,810
Management Services		831,941	-	831,941	471,106	-	471,106
Substance Use		1,114,976	 -	 1,114,976	 580,000	 -	 580,000
	\$	18,411,535	\$ 1,241,897	\$ 19,653,432	\$ 19,533,901	\$ 2,002,104	\$ 21,536,005

#### Note 8- Accounts Receivable

Accounts receivable are stated at the amount management expects to collect on outstanding balances. Management provides for probable uncollectible amounts through a provision for bad debt expense and a corresponding reserve based on its assessment of the current status of individual accounts. The allowance for doubtful accounts is generally determined based on an account-by-account review and historical trends. Accounts are charged off when collection efforts have failed and the account is deemed uncollectible. An allowance was not required at December 31, 2017 and 2016.

Balances that were still outstanding after management had used reasonable collection efforts are written off through a change to the allowance and a credit to accounts receivable. As of December 31, 2017 and 2016, no bad debt reserves were deemed necessary.

#### Note 9 – Pledges Receivable

Pledges receivable as of December 31, 2017 and 2016 in the amount of \$5,200,358 and \$8,052,496, respectively consist of unconditional promises to give payable within less than one year from the date of the statement of financial position.

#### Notes to Financial Statements

#### December 31, 2017 and 2016

### Note 9 – Pledges Receivable (continued)

Pledges receivable are recorded after being discounted to the anticipated net present value of the future cash flows. The pledges have been discounted using a rate of 2.8%. Pledges are expected to be realized in the following periods:

		Pledge balance	Discount	Present Value of Pledge Receivable
2018	\$	4,440,868 \$	- \$	4,440,868
2019		754,000	(20,974)	733,026
2020	_	28,000	(1,536)	26,464
Total	\$	5,222,868 \$	(22,510) \$	5,200,358

#### Note 10- Lease Commitments

On October 1, 2014, the Organization moved to Boston, Massachusetts, and entered into a sublease agreements expiring on June 30, 2024. They also sublet to some space to the Organizations listed below. While the agreement provides for the first month and thirteenth month to be free, annual rent expense is recorded on a straight-line basis.

Health Care For All	\$ 157,200
Health Law Advocates	108,960
Community Care Cooperative	46,800
	\$ 312,960

The Organization also leases offices in Georgia, Michigan, Washington, DC, Pennsylvania and New York expiring at various times over the next two years.

#### Notes to Financial Statements

#### December 31, 2017 and 2016

#### Note 10– Lease Commitments (Continued)

Future minimum lease payments for the next five fiscal years for all of the locations are as follows:

2018	\$ 810,945
2019	767,487
2020	758,520
2021	769,468
2022	789,367

### Note 11 – Advertising

The Organizations uses advertising for public relations and to promote its programs and provide education and outreach. Advertising costs are expensed as incurred. Total advertising costs including event advertisements for the years ended December 31, 2017 and 2016 were \$1,596,418 and \$621, respectively.

#### Note 12 – Related Party Transactions

For the years ended December 31, 2017 and 2016, the Organization recorded contributed services of \$100,000 for the consulting services provided by a member of the Board of Directors.

#### Note 13 -Partnership Agreement

Community Catalyst, Inc. (CCI) and Health Care For All, Inc. (HCFA) signed a partnership agreement December, 1999, under which the two organizations share operations and financial infrastructure; divide work and funding in their mutual field of health care reform between them; and continue together to build a movement for health care reform. The terms of that agreement also state the Executive Directors of HCFA and CC will each serve on the Board of Directors of the partner organization.

Health Care For All (HCFA) is a Massachusetts not-for-profit corporation founded in 1985. HCFA's mission is to create a consumer-centered health care system that provides comprehensive, affordable, accessible, culturally-competent, high quality care and consumer education for everyone, especially the most vulnerable. HCFA works to achieve this as a leader in public policy, advocacy, education and direct service to consumers throughout Massachusetts. HCFA's core programs educate and engage consumers in health policy discussions, advocacy for expanded access to - and improve the quality of - health care, and assist individuals and families in obtaining the care and coverage they need and deserve.

#### Notes to Financial Statements

December 31, 2017 and 2016

#### Note 13 –Partnership Agreement (Continued)

Health Law Advocates, Inc. (HLA) is a Massachusetts not-for-profit corporation founded in 1996. HLA provides free legal representation to eligible consumers who live or work in Massachusetts and seek access to health care. HLA fights for health care justice through representation of groups of consumers and communities and through education and outreach. The total amount of shared expenses incurred which were reimbursed by HCFA and HLA was \$189,990 and \$10,470 for the year ended December 31, 2017. The amount due to CCI at year end was \$109,321 from HCFA and \$2,573 from HLA.

### Note 14 – Subsequent Events

ASC 855-10, "Subsequent events" defines further disclosure requirements for events that occur after the statement of financial position date but before financial statements are issued. In accordance with ASC 855-10, the Organization management has evaluated events subsequent to December 31, 2017 to June 6, 2018 which is the date the financial statements were available to be issued. There were no material events noted during this period that would impact the results reflected in this report.



Independent Auditors' Report on Supplementary Information

To the Board of Directors

Community Catalyst Inc. and Subsidiary
Boston, Massachusetts

We have audited the accompanying consolidated statement of financial position of Community Catalyst Inc. and Subsidiary (a nonprofit Organization) as of December 31, 2017, and the consolidated statements of activities and cash flows for the year then ended. Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements taken as a whole. The supplementary information contained on pages 21 through 28 is presented for the purposes of additional analysis and is not a required part of the consolidated financial statements. Such information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and, in our opinion, is fairly stated in all material respects in relation to the consolidated financial statements taken as a whole.

Davis Kelly, LLC Boston, Massachusetts June 6, 2018

### Consolidating Statement of Financial Position

### As of December 31, 2017

		Community Catalyst, Inc	Community Catalyst Action Fund, Inc		Elimination		Total 2017
Current assets	_			_			
Cash and cash equivalents Certificates of deposit Accounts receivable	\$	15,781,449 957,374 337,359	\$ 1,480,482 - 600	\$	- - (75,159)	\$	17,261,931 957,374 262,800
Pledges receivable - current Prepaid expenses	_	4,440,868 195,103	 		- -		4,440,868 195,103
Total current assets		21,712,153	1,481,082		(75,159)		23,118,076
Pledges receivable - non current Leasehold improvements and equipment Deferred rent Deposits	_	759,490 312,929 120,798 8,095	 - - - -	· <u>-</u>	- - - -		759,490 312,929 120,798 8,095
Total assets	\$_	22,913,465	\$ 1,481,082	\$	(75,159)	\$	24,319,388
Liabilities and Net Assets Liabilities:							
Accounts payable and accrued expenses Accrued employee benefits Grants payable - current Deferred contract fees	\$	427,239 210,978 572,233 20,000	\$ 113,828	\$	(75,159) - - -	\$	465,908 210,978 572,233 20,000
Total current liabilities		1,230,450	113,828		(75,159)		1,269,119
Grants payable - non current Deferred rent	_	580,000 280,810	 <del>-</del> -	_	- -	_	580,000 280,810
Total liabilities	_	2,091,260	 113,828		(75,159)	_	2,129,929
Net assets:							
Unrestricted net assets Temporarily restricted net assets	_	2,410,670 18,411,535	 125,357 1,241,897	· <u>-</u>	- -	_	2,536,027 19,653,432
Total net assets	_	20,822,205	 1,367,254	· <u>-</u>			22,189,459
Total liabilities and net assets	\$_	22,913,465	\$ 1,481,082	\$ _	(75,159)	\$	24,319,388

### Consolidating Statement of Financial Position

### As of December 31, 2016

		Community Catalyst, Inc	Community Catalyst Action Fund, Inc		Elimination		Total 2016
Current assets	_			_		_	
Cash and cash equivalents Certificates of deposit Accounts receivable Pledges receivable - current Prepaid expenses	\$	14,199,795 700,745 800,131 4,555,734 244,094	\$ 1,422,127 - - 897,000 -	\$	- (168,490) - -	\$ 	15,621,922 700,745 631,641 5,452,734 244,094
Total current assets		20,500,499	2,319,127		(168,490)		22,651,136
Pledges receivable - non current Leasehold improvements and equipment Deferred rent Deposits		2,599,762 362,171 107,226 3,821	 - - -	_	- - - -	_	2,599,762 362,171 107,226 3,821
Total assets	\$_	23,573,479	\$ 2,319,127	\$ _	(168,490)	\$_	25,724,116
Liabilities and Net Assets							
Liabilities:							
Accounts payable and accrued expenses Accrued employee benefits Grants payable Deferred contract fees	\$	656,218 208,384 545,214 107,322	\$ 172,490 - 66,660 -	\$	(168,490) - - -	\$	660,218 208,384 611,874 107,322
Total current liabilities		1,517,138	239,150		(168,490)		1,587,798
Deferred rent	_	249,387	 -	_			249,387
Total liabilities	_	1,766,525	 239,150	_	(168,490)	_	1,837,185
Net assets:							
Unrestricted net assets Temporarily restricted net assets	_	2,273,053 19,533,901	 77,873 2,002,104	_	- -	_	2,350,926 21,536,005
Total net assets	_	21,806,954	 2,079,977	_		_	23,886,931
Total liabilities and net assets	\$_	23,573,479	\$ 2,319,127	\$ =	(168,490)	\$ _	25,724,116

### Consolidating Statement of Activities

For the Year Ended December 31, 2017

		C	munity Catalyst, Inc		_	Commun	ity	Catalyst Action	Fui	nd, Inc						
		Unrestricted		Temporarily Restricted		Total 2017		Unrestricted		Temporarily Restricted		Total 2017		Elimination		<i>Total</i> 2017
Revenues and other support:	-		_				_						•		_	
Contributions and grants Service fees Rent Contributed goods and services Dividends and interest Net assets released from restrictions	\$	1,492,662 528,887 330,955 100,000 95,584 13,118,380	\$	11,996,014 \$ (13,118,380)	1	3,488,676 528,887 330,955 100,000 95,584	\$	565,580 S - - - 10,749 2,140,207	\$	1,380,000 - - - - (2,140,207)	\$	1,945,580 - - - - 10,749	\$	- (152,849) - - - -	\$	15,434,256 376,038 330,955 100,000 106,333
Total revenues and other support	-	15,666,468		(1,122,366)	1	4,544,102		2,716,536		(760,207)	_	1,956,329		(152,849)		16,347,582
Expenses:																
Program services  Management and general  Fundraising	_	15,034,431 230,533 263,887		- - -	1	5,034,431 230,533 263,887	_	2,609,384 59,668	_	- - -	_	2,609,384 59,668	\$	(152,849)	\$	17,490,966 290,201 263,887
Total expenses		15,528,851		-	1	5,528,851		2,669,052		-		2,669,052		(152,849)		18,045,054
Change in net assets		137,617		(1,122,366)		(984,749)		47,484		(760,207)		(712,723)		-		(1,697,472)
Net assets, beginning	_	2,273,053	_	19,533,901	2	1,806,954	_	77,873	_	2,002,104	_	2,079,977			_	23,886,931
Net assets, ending	\$	2,410,670	\$	18,411,535 \$	2	0,822,205	\$_	125,357	\$_	1,241,897	\$_	1,367,254	\$		\$ _	22,189,459

### Consolidating Statement of Activities

For the Year Ended December 31, 2016

	_	С	omi	nunity Catalyst, I	nc		_	Commu	Catalyst Action							
	Unrestricted		Temporarily Restricted			Total 2016		Unrestricted		Temporarily Restricted		Total 2016		Elimination		Total 2016
Revenues and other support:	_						_		_				_			
Contributions and grants Service fees	\$	922,546	\$	13,628,955 \$	;	14,551,501	\$	-	\$	196,630	\$	196,630	\$	(219,190)	\$	14,528,941
Rent		411,539 326,992		-		411,539 326,992		-		-		-		(37,500)		374,039 326,992
In-kind contributions Dividends and interest		100,000 67,677		- -		100,000 67,677		11,267		-		11,267		-		100,000 78,944
Net assets released from restrictions	_	10,482,206	_	(10,482,206)	_	-	_	982,328	_	(982,328)	_	-	-	-	_	-
Total revenues and other support	_	12,310,960	_	3,146,749	_	15,457,709	_	993,595	_	(785,698)	_	207,897	-	(256,690)	_	15,408,916
Expenses:																
Program services		11,027,367		-		11,027,367		887,024		-		887,024		(219,190)		11,695,201
Management and general Fundraising	_	611,374 611,222	_	<u> </u>	_	611,374 611,222	_	47,009	_	<u>-</u>	_	47,009	_	(37,500)	_	620,883 611,222
Total expenses	_	12,249,963	_		_	12,249,963	_	934,033	_		_	934,033	_	(256,690)		12,927,306
Change in net assets		60,997		3,146,749		3,207,746		59,562		(785,698)		(726,136)		-		2,481,610
Net assets, beginning	_	2,212,056	_	16,387,152	_	18,599,208	_	18,311	_	2,787,802	_	2,806,113	_		_	21,405,321
Net assets, ending	\$_	2,273,053	\$ _	19,533,901 \$	·	21,806,954	\$ _	77,873	\$ _	2,002,104	\$	2,079,977	\$_		_	23,886,931

### Consolidating Statement of Functional Expenses

### For the year ended December 31, 2017

				Community C	atal	lyst, Inc.			_	Commu	Catalyst Action							
		Program Management F Services and General		Fundraising	Total 2017		Program Services		Management and General		Total 2017		Eliminations		Total 2017			
Salaries and wages	\$	4,397,077	\$	767,511	\$	257,706	\$	5,422,294	\$	-	\$		\$	-	\$	- \$		5,422,294
Payroll taxes		344,449		57,669		20,083		422,201		-		-		-		-		422,201
Employee benefits		792,499		103,732		44,646		940,877		-		-		-		-		940,877
Program consulting		1,658,959		135,741		49,803		1,844,503		45,315		-		45,315		(45,315)		1,844,503
Professional fees		6,731		40,270		100,070		147,071		8,443		5,850		14,293		(7,637)		153,727
Temporary services		75,833		46,149		-		121,982		-		-		-		-		121,982
Contracted staffing		-		-		-		-		73,633		-		73,633		(73,633)		-
Subgrants		4,660,626		-		-		4,660,626		883,741		-		883,741		-		5,544,367
Meetings and events		248,183		25,812		6,517		280,512		-		-		-		-		280,512
Travel		329,117		31,005		8,476		368,598		495		3,530		4,025		(3,643)		368,980
Telecommunications		48,350		6,850		3,595		58,795		412		30		442		(412)		58,825
Occupancy		834,045		11,666		-		845,711		-		-		-		-		845,711
Printing and mailing		19,540		2,140		650		22,330		296		-		296		(297)		22,329
Supplies		34,216		13,470		1,094		48,780		-		19		19		(19)		48,780
Staff development		32,439		18,537		1,655		52,631		-		-		-		-		52,631
Advertising		21,482		1,733		-		23,215		1,593,278		-		1,593,278		(20,075)		1,596,418
Dues and subscriptions		30,374		5,563		397		36,334		-		-		-		(15)		36,319
Fees		30,267		14,720		3,626		48,613		3,771		239		4,010		(1,803)		50,820
Insurance		-		31,846		-		31,846		-		-		-		-		31,846
Equipment and maintenance		10,828		8,699		4,798		24,325		-		-		-		-		24,325
Depreciation		-		48,142		-		48,142		-		-		-		-		48,142
Administrative fees		78,070		1,395		-		79,465		-		50,000		50,000		-		129,465
Communication allocation		(20,577)		-		20,577		-		-		-		-		-		-
Development allocation		373,743		-		(373,743)		-		-		-		-		-		-
Facility allocation		(393,244)		393,244		-		-		-		-		-		-		-
Administrative allocation	_	1,421,424	_	(1,535,361)		113,937	_	-	_	-	_		_	-		-	_	
Total functional expenses	\$_	15,034,431	\$_	230,533	\$	263,887	\$_	15,528,851	\$_	2,609,384	\$	59,668	\$	2,669,052	\$	(152,849) \$	_	18,045,054

### Consolidating Statement of Functional Expenses

### For the year ended December 31, 2016

			Community Cat	talyst, Inc.			_	Communit	ty Catalyst Action Fur			
		Program Services	Management and General	Fundraising		Total 2016		Program Services	Management and General	Total 2016	Elimination	Total
Salaries and wages	\$	4,173,284 \$	831,249	\$ 243,974 \$	\$	5,248,507	\$	- \$	- \$	-	\$ - \$	5,248,507
Payroll taxes		316,579	60,167	18,334		395,080		-	-	-	-	395,080
Employee benefits		671,444	85,850	36,230		793,524		-	-	-	-	793,524
Program consulting		885,489	65,722	146,692		1,097,903		99,190	-	99,190	(99,190)	1,097,903
Professional fees		67,484	146,809	1,696		215,989		1,836	5,420	7,256	-	223,245
Temporary services		59,462	441	-		59,903		-	-	-	-	59,903
Contracted staffing		-	23,078	-		23,078		6,766	-	6,766	-	29,844
Subgrants		2,464,974	-	-		2,464,974		773,753	-	773,753	(125,000)	3,113,727
Meetings and events		181,541	45,977	7,102		234,620		-	-	-	-	234,620
Travel		398,373	39,519	5,664		443,556		1,961	3,391	5,352	(1,480)	447,428
Telecommunications		51,684	9,260	3,244		64,188		122	163	285	(285)	64,188
Occupancy		415,748	392,542	-		808,290		-	-	-	-	808,290
Printing and mailing		38,241	8,527	1,756		48,524		-	4	4	(4)	48,524
Supplies		16,617	29,972	1,877		48,466		-	12	12	(12)	48,466
Staff development		39,132	19,778	1,260		60,170		-	-	-	-	60,170
Advertising		441	180	-		621		-	-	-	-	621
Dues and subscriptions		25,384	6,739	1,138		33,261		-	-	-	-	33,261
Fees		21,943	10,879	3,795		36,617		3,396	519	3,915	(19)	40,513
Insurance		529	31,107	-		31,636		-	-	-	-	31,636
Equipment and maintenance		20,557	6,142	1,120		27,819		-	-	-	6,800	34,619
Depreciation		-	46,714	-		46,714		-	-	-	-	46,714
Administrative fees		66,523	-	-		66,523		-	37,500	37,500	(37,500)	66,523
Communication allocation		(20,190)	-	20,190		-		-	-	-	-	-
Administrative allocation	_	1,132,128	(1,249,278)	117,150		-	_					
Total functional expenses	\$_	11,027,367 \$	611,374	\$ 611,222	\$ <u> </u>	2,249,963	\$_	887,024	\$ 47,009 \$	934,033	\$ (256,690) \$	12,927,306